

VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT

MIAMI-DADE COUNTY

REGULAR BOARD MEETING JANUARY 28, 2025 7:00 p.m.

> Special District Services, Inc. 8785 SW 165 Avenue, Suite 200 Miami, FL 33193

www.venetianislescdd.org

786.347.2700 ext. 2027 Telephone 877.SDS.4922 Toll Free 561.630.4923 Facsimile

AGENDA VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT

Venetian Isles Community Clubhouse 15355 Egret Lake Circle Miami, Florida 33185

REGULAR BOARD MEETING January 28, 2025 7:00 p.m.

A.	Call to Order			
B.	Proof of PublicationPage 1			
C.	Establish Quorum			
D.	Consider Appointment to Vacant Seat (Seat 1, Exp. 2028)			
E.	Administer Oath of Office and Review New Board Member Duties and Responsibilities			
F.	. Election of Officers			
G.	Additions or Deletions to Agenda			
H.	I. Comments from the Public for Items Not on the Agenda			
I.	Approval of Minutes			
	1. November 19, 2024 Regular Board Meeting			
J.	Old Business			
	1. Update Regarding Flow of Traffic on Egret Lakes Circle (Caltran Engineering)			
	2. Update Regarding Surveillance Camera HOA Maintenance Agreement – Sienna			
	3. Update Regarding Lake Vegetation (Grass Carp Stocking)			
	4. Update Regarding Stormwater System Line Cleaning (SW Section of Bellagio)Page 8			
K.	New Business			
	1. Discussion Regarding Stormwater System Permit Procedures			
	2. Consider Resolution No. 2025-01 – Registered Agent Change			
L.	Administrative & Operational Matters			
	1. Staff Report, as Required			
M.	Board Member and Staff Closing Comments			
N.	Adjourn			



The Beaufort Gazette
The Belleville News-Democrat
Bellingham Herald
Centre Daily Times
Sun Herald
Idaho Statesman
Bradenton Herald
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AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
142067	606064	Print Legal Ad-IPL02012870 - IPL0201287		\$861.00	2	49 L

Attention: Laura J. Archer

Venetian Isles Community Development District c/o Special District Services, Inc. 2501A Burns Road Palm Beach Gardens, Florida 33410 LArcher@sdsinc.org

VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2024/2025 REGULAR MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the "Board") of the **Venetian Isles Community Development District** (the "District") will hold Regular Meetings in the Venetian Isles Community Clubhouse Meeting Room located at 15355 Egret Lake Circle, Miami, Florida 33185 at **7:00 p.m.** on the following dates:

November 19, 2024 January 28, 2025 March 25, 2025 May 27, 2025 July 22, 2025 September 23, 2025

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. Copies of the Agenda for any of the meetings may be obtained from the District's website at www.venetianislescdd. org or by contacting the District Manager at nnguyen@sdsinc.org and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at nnguyen@sdsinc.org and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time with no advertised notice.

VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT

www.venetianislescdd.org

Nov 1 2024

PUBLISHED DAILY MIAMI-DADE-FLORIDA

STATE OF FLORIDA COUNTY OF MIAMI-DADE

Before the undersigned authority personally appeared, Mary Castro, who on oath says that he/she is Custodian of Records of the The Miami Herald, a newspaper published in Mlami Dade County, Florida, that the attached was published on the publicly accessible website of The Miami Herald or by print in the issues and dates listed below.

1 insertion(s) published on:

11/01/24

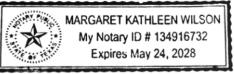
Affiant further says that the said Miami Herald website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Mary Castro

Sworn to and subscribed before me this 1st day of November in the year of 2024

Notary Public in and for the state of Texas, residing in Dallas County

Margaret K. Wilson



Extra charge for lost or duplicate affidavits. Legal document please do not destroy!

VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT REGULAR BOARD MEETING NOVEMBER 19, 2024

A. CALL TO ORDER

District Manager Nancy Nguyen called the November 19, 2024, Venetian Isles Community Development District (the "District") Regular Board Meeting to order at approximately 7:04 p.m. in the Venetian Isles Community Clubhouse located at 15355 Egret Lake Circle, Miami, Florida 33185.

B. PROOF OF PUBLICATION

Ms. Nguyen presented proof of publication that notice of the Regular Board Meeting had been published in the *Miami Herald* on November 1, 2024, as part of the District's fiscal year 2024/2025 meeting schedule, as legally required.

C. ESTABLISH A QUORUM

Ms. Nguyen determined that the attendance of Chairman David Mattison, and Supervisors Jose Medina and David Marquez constituted a quorum, and it was in order to proceed with the meeting.

Staff members in attendance were: District Manager Nancy Nguyen of Special District Services, Inc.; and District Counsel Michael Pawelczyk of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also in attendance were the following District residents: Carlos Prieto, Henry Garcia, Carolina Garcia, Heidy Mendoza, and Eduardo Molieri.

Also in attendance was Juan Calderon of Caltran Engineering Group.

D. SEAT AND WELCOME NEW BOARD MEMBER (SEATS 2 AND 5)

Ms. Nguyen reminded the Board that there were three (3) seats whose terms expired on November 18, 2024. Those seats are Seat 1 (currently vacant), Seat 2 (currently held by David Marquez) and Seat 5 (currently held by Jose Medina). Ms. Nguyen stated David Marquez and Jose Medina ran unopposed for Seat 2 and Seat 5, respectively. She further explained that there were no candidates for Seat 1. Ms. Nguyen explained that the new terms of office for Seats 1, 2 and 5 will commence on the second Tuesday following the general election (November 19, 2024).

E. ADMIISTER OATH OF OFFICE AND REVIEW NEW BOARD MEMBER DUTIES AND RESPONSIBILITIES

Ms. Nguyen, Notary Public in the State of Florida, administered the Oath of Office to Mr. Marquez and Mr. Medina. Ms. Nguyen reminded Mr. Marquez and Mr. Medina that their duties and responsibilities as Board Supervisors remain the same.

Mr. Marquez and Mr. Medina were welcomed back as Board Supervisors by those in attendance.

F. CONSIDER RESOLUTION NO. 2024-07 – DECLARING VACANCIES (SEAT 1) Page 1 of 6

Ms. Nguyen presented Resolution No. 2024-07, entitled:

RESOLUTION NO. 2024-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT DECLARING VACANCIES ON THE BOARD OF SUPERVISORS PURSUANT TO SECTION 190.006(3)(b), FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

Ms. Nguyen advised that the 4-year term of office for Seat 1 expired on November 18, 2024. She further explained that no elector had qualified for Seat 1 to be filled in the General Election. Pursuant to Section 190.006(3)(b), Florida Statutes, the District is required to declare the seats to be filled by the election to which no qualified elector has qualified as vacant and to appoint a qualified elector to fill each such vacancy within ninety (90) days of the second Tuesday (November 19, 2024) following the General Election. Until such an appointment, the incumbent board members in such seats shall remain in office.

A motion was made by Mr. Marquez, seconded by Mr. Mattison and unanimously passed declaring Seat 1 as vacant effective November 19, 2024.

G. DISCUSSION REGARDING VACANCY IN SEAT 1 AND APPOINTMENT TO FILL VACANCY

Ms. Nguyen stated that a vacancy had been declared in Seat 1, effective as of the second Tuesday of November following the November General Election (November 19, 2024). Pursuant to Section 190.006(3)(b), Florida Statutes, incumbents (holdover Board Members) will serve no longer than ninety (90) days or until an appointment to the vacancy has been made.

Ms. Nguyen asked if any of the Board members would like to appoint a qualified person to the vacant seat. Mr. Mattison inquired if any of the members of the public present would like to serve on the Board.

Mr. Carlos Prieto stated that he was interested in serving on the Board. Mr. Prieto provided the Board with an introduction of himself.

Mr. Mattison asked if there were any other qualified persons present who would like to serve on the Board. No other members of the public in attendance expressed a desire to serve on the Board.

Ms. Nguyen asked if there was a motion from any of the Board members to appoint Mr. Prieto to the vacant seat. There was no motion.

Mr. Medina asked Mr. Mattison why he would request that those present express their desire to serve on the Board if he had no intention of appointing one of them to the vacant seat. Mr. Mattison stated that it is important to allow all qualified persons the opportunity to express their desire to serve on the Board.

There being no motion to appoint Mr. Prieto, Ms. Nguyen stated that a vacancy remains in Seat 1, which term expires in November 2028.

H. ADMINISTER OATH OF OFFICE AND REVIEW NEW BOARD MEMBER DUTIES AND RESPONSIBILITIES

There were no appointments to Seat 1, as such, this item was not needed at this time.

I. ELECTION OF OFFICERS

As a result of the changes to the Board of the District, Ms. Nguyen recommended that re-election of the District's Officers take place. She provided the following slate of names for election:

- Chairperson David Mattison
- Vice Chairperson Mary Ann Delgado
- Secretary/Treasurer Nancy Nguyen
- Assistant Secretaries Jose Medina, David Marquez, Armando Silva and Gloria Perez

A **motion** was made by Mr. Mattison, seconded by Mr. Marquez and passed unanimously to elect the District's Officers, as listed above.

J. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

K. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from members of the public.

L. APPROVAL OF MINUTES

1. September 24, 2024, Regular Board Meeting

Ms. Nguyen presented the minutes of the September 24, 2024, Regular Board Meeting and asked if there were any changes and/or corrections.

Mr. Medina requested a change to New Business, Item 6 of the minutes. Mr. Medina requested that the last sentence in this section was a response to Mr. Mattison's question on whether Mr. Medina would be electing to receive compensation in the amount of \$200. Ms. Nguyen noted the change request.

There being no additional comments or changes, a **motion** was made by Mr. Medina, seconded by Mr. Marquez, and passed unanimously approving the minutes of the September 24, 2024, Regular Board Meeting, as **amended**.

M. OLD BUSINESS

1. Update Regarding Flow of Traffic on Egret Lakes Circle (Caltran Engineering)

NOTE: This item was discussed after New Business, Item 4.

Ms. Nguyen introduced Mr. Juan Calderon of Caltran Engineering Group (Caltran). Mr. Calderon greeted everyone and presented the Egret Lakes Circle Traffic Evaluation prepared by Caltran. Mr. Calderon provided an explanation of the document, emphasizing the possible modifications available to the District to maintain an acceptable level of service at Egret Lakes Circle, while enhancing the safety of motorized and non-motorized users.

The report advised that the most relevant alternative assessed is to potentially modify Egret Lakes Circle by performing a road diet from two lanes to one lane. The report also indicated that other proposed alternatives encompass road channelized directional islands (splitter islands) for specific approaches to Egret Lakes Circle, implementation of raised crosswalks, speed humps, and the potential implementation of a dedicated raised shared-used path adjacent to the road along Egret Lakes Circle. Mr. Calderon explained that the concept of implementing these concepts is to prioritize the safety of all users, including pedestrians and cyclists of varying ages and abilities.

A discussion regarding the pending road modifications, including bike lanes/path, being contemplated for SW 157th Avenue took place. It was agreed that the District's modifications should be made in consideration of the modifications on SW 157th Avenue.

The Board discussed the placement of the current speed bumps on the common roads of the District and requested that Mr. Calderon perform further analysis of their locations. Mr. Calderon acknowledged the Board's request. Ms. Nguyen stated that the next District meeting is expected to be held on January 28, 2025. Mr. Calderon confirmed that he should have a report prepared by then.

More information on this item will be provided at a future meeting.

2. Update Regarding Surveillance Camera HOA Maintenance Agreement - Sienna

Ms. Nguyen stated that she is still waiting on additional comments or execution of the CCTV Maintenance Agreement from the Venetian Isles Master Association (the "HOA").

Mr. Medina asked if the HOA was able to integrate the District's cameras with their system. Ms. Nguyen confirmed that the District's cameras were able to be integrated into the HOA's system.

More information on this item will be provided at a future meeting.

3. Discussion Regard Lake Vegetation (Grass Carp Permit)

Ms. Nguyen stated that the District has been awarded the Grass Carp Permit. She further explained that Allstate Resource Management (Allstate) has been advised of the awarded permit and further instructed them to commence the process of introducing 200 grass carp in the District lakes. Ms. Nguyen stated that once Allstate has acquired the fish, the Florida Fish and Wildlife Conservation Commission (FWC) will need to inspect the fish and sign off on the release of the fish prior to their introduction to the lakes. Ms. Nguyen explained that the approval process from FWC may take a few months.

Ms. Nguyen added that once Allstate has received approval from FWC, they will communicate with Ms. Nguyen on the grass carp stocking date. Ms. Nguyen explained that she will share that date with the HOA Manager to invite the residents of the community to attend and receive information from Allstate on the benefits of the fish.

Mr. Medina asked Ms. Nguyen if she knew how many fish will be released in each lake. Ms. Nguyen explained that when Allstate sets the release date, they will inform her of the number of fish to be released in each lake. Mr. Medina asked if Sienna will be included. Ms. Nguyen confirmed that the permit is for the release of grass carp in all seven (7) District lakes; however, Allstate will make the determination of how many fish will be released in each lake.

Ms. Nguyen advised that she is uncertain if the grass carp stocking will take place prior to the next District meeting, as such, she recommended that the residents of the community check their emails for correspondence from the HOA.

4. Discussion Regarding Stormwater System line Cleaning (SW Section of Bellagio)

Ms. Nguyen reminded the Board that during the September 24th Regular Board Meeting, the Board requested that Ms. Nguyen acquire proposals to have the stormwater system lines in the SW corner of the Bellagio subdivision jetted. Additionally, the Board wanted the proposals to include images of the lines to try to determine the reasoning for the delay in receding water following heavy rainstorms.

Ms. Nguyen presented three (3) proposals as follows:

- AmeriClean \$3,250 Does not include camara imaging
- Raptor Vac-Systems \$5,300 Includes camera imaging
- Zoom Drain \$\$6,872.40 Includes a 10% service discount from the original amount of \$7,636, does not include camera imaging, but camera imaging can be added if the contractor is selected.

The Board discussed the benefits of receiving images of the lines.

A **motion** was made by Mr. Mattison, seconded by Mr. Medina and unanimously passed accepting the proposal from Raptor Vac-Systems in the amount of \$5,300 for stormwater system line cleaning and camera imaging of the lines, further authorizing District Counsel to prepare an Agreement and further authorizing the District Manager to execute the same on behalf of the Chairman.

NOTE: New Business, Item 1 was discussed at this time.

N. NEW BUSINESS

1. Consider Resolution No. 2024-06 – Adopting a Fiscal Year 2023/2024 Amended Budget

Ms. Nguyen presented Resolution No. 2024-06, entitled:

RESOLUTION NO. 2024-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2023/2024 BUDGET ("AMENDED BUDGET"), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

Ms. Nguyen provided an explanation for the document. She indicated that there was an operating fund balance of approximately \$473,475 at the end of the fiscal year. A discussion ensued after which:

A **motion** was made by Mr. Medina, seconded by Mr. Mattison and unanimously passed to adopt Resolution No. 2024-06, as presented, thereby setting the amended/revised budget for the 2023/2024 fiscal year.

2. Consider Sidewalk Pressure Cleaning

Ms. Nguyen presented a proposal from The Pressure Cleaning Man and Under Pressure Power Washing SFL, in the amount of \$7,207 and \$12,250.35, respectively. A discussion ensued, after which:

A **motion** was made by Mr. Medina, seconded by Mr. Mattison and unanimously passed accepting the proposal from The Pressure Cleaning Man in the amount of \$7,207, further authorizing District Counsel to prepare an Agreement and further authorizing the District Manager to execute the same on behalf of the Chairman.

O. ADMINISTRATIVE & OPERATION MATTERS

1. Staff Report, as Required

There was no staff report at this time.

P. BOARD MEMBERS & STAFF CLOSING COMMENTS

There were no Board member comments. Board members were reminded of the importance of completing their required four hour ethics training by December 31, 2024.

Ms. Nguyen reminded the Board that the next meeting will be held on January 28, 2025.

Q. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Medina, seconded by Mr. Marquez and passed unanimously adjourning the Regular Board Meeting at approximately 8:44 p.m.

Secretary/Assistant Secretary	Chairperson/Vice Chairperson

Venetian Isles CDD

Location: 15355 Egret Lakes Cir, Miami, FL 33185 (Bellagio)

Storm Drain Maintenance and CCTV General Report

Service Date: December 9, 2024

Plans



Actual Site Conditions



General Observations

The level of sediment in certain catch basins was observed to be higher than the bottom of the baffle, greatly limiting the flow of storm water into pipelines; these baffles were reinstalled 2 to 3 in. higher where clearance allowed to. The sump of certain catch basins was shallow, allowing small amounts of sediment to easily reach the bottom of the baffle. As a result, it obstructs water flow. In some structures French drains had significant amounts of sediment, in certain areas noted close to 100% of pipeline, this is not reflected by pictures as the pipe opening usually has much less sediment than dozens of feet into the pipeline.

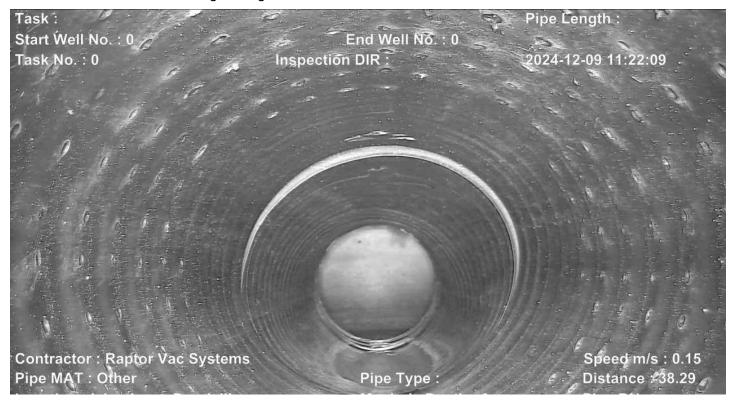
Certain pipes have partial blockages which are presumed to be sewer laterals (wrapped in fabric) from individual residences going through the drainage pipes, this scenario is not common but happens and it is usually a result of elevation conflicts between both pipeline improvements at the time of construction. This is limiting storm water flow.

The plans provided differ from site conditions, the first page shows plan and site conditions comparison. This may or may not be affecting total drainage for the site as a whole.

Overall, the cleaning conducted will improve drainage vastly and scenarios where water is ponding should be reduced.

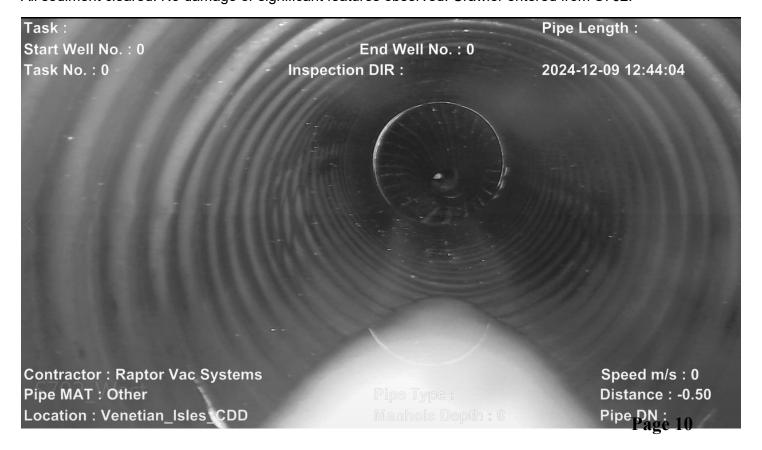
S701 to S702

All sediment cleared. No damage or significant features observed. Crawler entered from S701.



S702 to S704

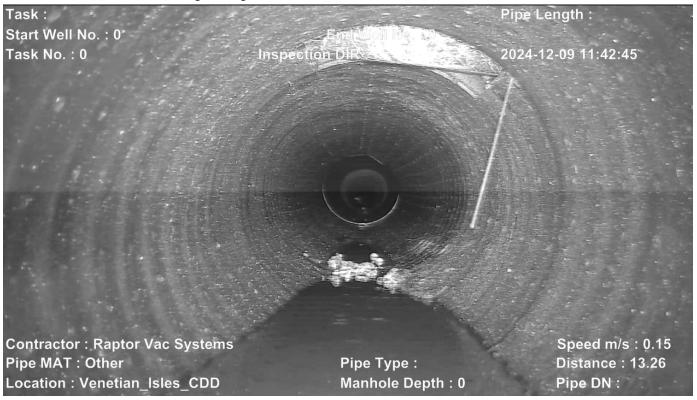
All sediment cleared. No damage or significant features observed. Crawler entered from S702.

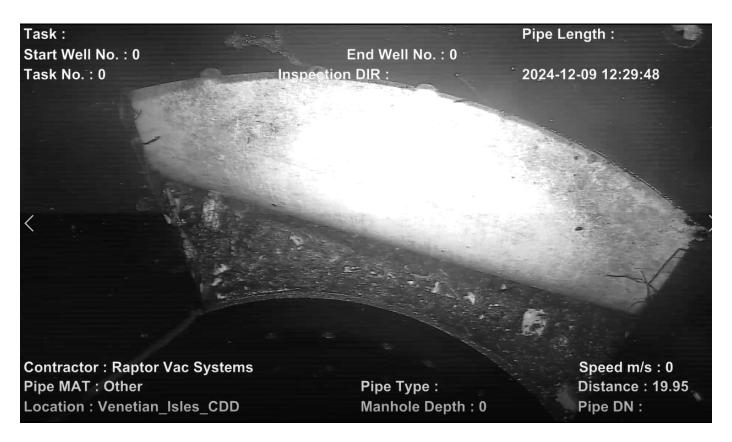


S704 to S705

All sediment cleared.

Possible sewer lateral crossing through french drain. 12 to 1 o'clock. Crawler entered from S704.





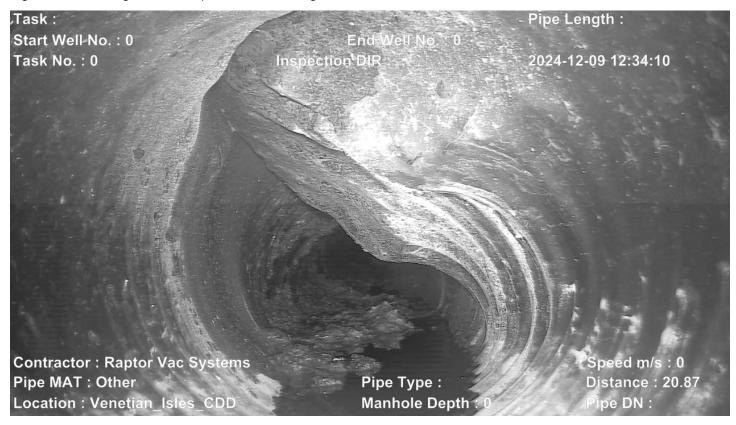
S705 to S706

All sediment cleared.

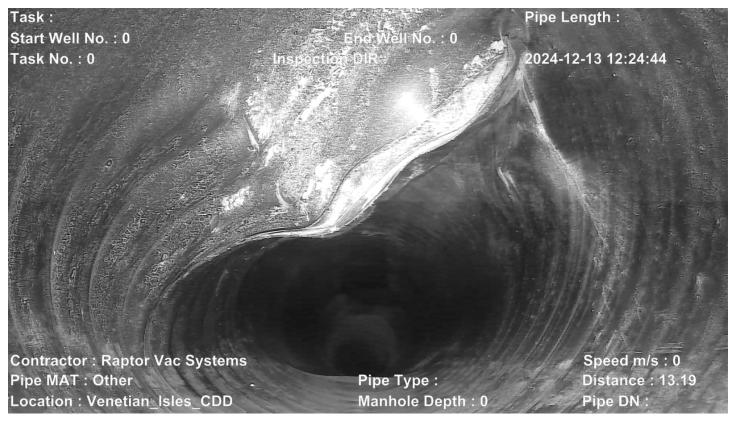
Crawler entered from S705, looking north. Damage at 10 to 1 o'clock.



Significant blockage and collapse, S705 looking north.



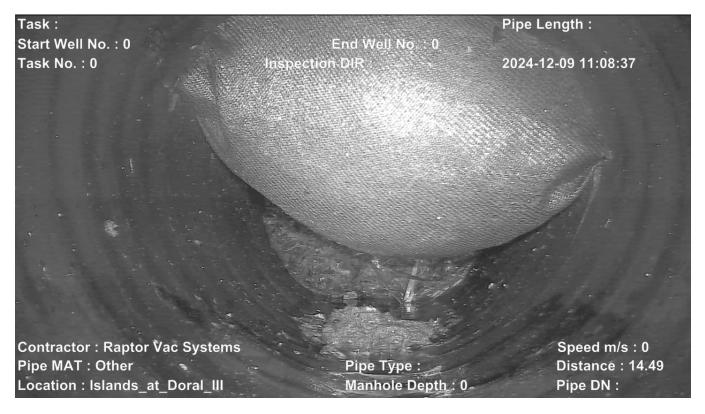
Same blockage as the previous page, crawler entered from S706, looking south. All sediment extracted from the pipeline.



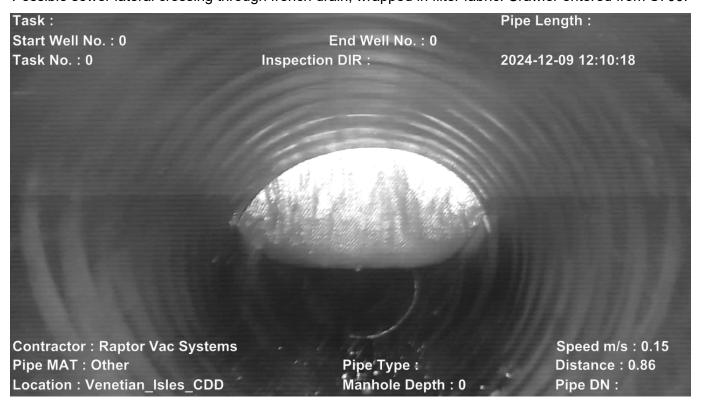
S701 to S700

All sediment cleared.

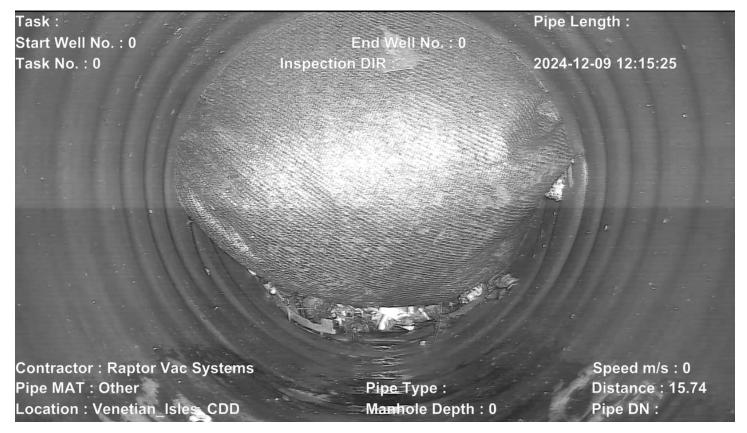
Possible sewer lateral crossing through french drain, wrapped in filter fabric; crawler entered from S701. Pipe was accessed from S700 to clear sediment.



Possible sewer lateral crossing through french drain, wrapped in filter fabric. Crawler entered from S700.



Possible sewer lateral crossing through french drain, wrapped in filter fabric. Crawler entered from S700. This is the same blockage as the one in the first image, from the opposite side.



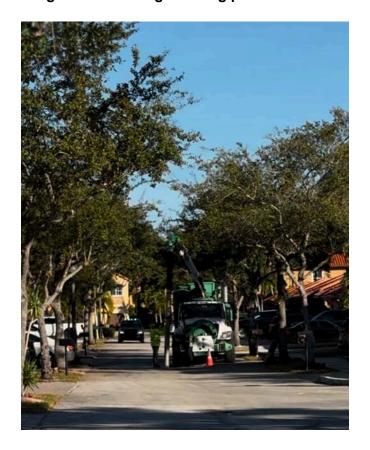
S700 to S605

All sediment cleared up to 50LF or so, stopped due to blockage.

Possible sewer lateral crossing through french drain, wrapped in filter fabric; crawler entered from S700, looking east.



Images taken during cleaning procedure









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RESOLUTION 2025-01

A RESOLUTION OF THE VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT DESIGNATING MICHAEL J. PAWELCZYK AS THE DISTRICT'S REGISTERED AGENT AND DESIGNATING THE OFFICE OF BILLING, COCHRAN, LYLES, MAURO & RAMSEY, P.A. AS THE REGISTERED OFFICE

WHEREAS, Section 189.014, Florida Statutes requires that the Venetian Isles Community Development District (the "District") designate a registered office and a registered agent, and further authorizes the District to change its registered office and registered agent, at the discretion of the District Board of Supervisors (the "Board"); and

WHEREAS, the designation of both a registered office and a registered agent is for the purpose of accepting service of process, notice, or demand that is required or permitted by law to be served upon the District; and

WHEREAS, the Board has been informed by the office of District Counsel that there is a need to designate a new registered agent for the District; and

WHEREAS, the Board seeks to designate Michael J. Pawelczyk as the registered agent for the District, and update the business address of the registered office of the District, as necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT, THAT:

- Section 1. The foregoing recitals are hereby incorporated as findings of fact of the Board.
- <u>Section 2.</u> Michael J. Pawelczyk is hereby designated as the registered agent for the District, thereby replacing any previously designated registered agent.
- <u>Section 3.</u> The registered office of the District is hereby designated as the office at Billing, Cochran, Lyles, Mauro & Ramsey, P.A., 515 East Las Olas Boulevard, Suite 600, Fort Lauderdale, Florida 33301. The registered office is identical to the business address of the registered agent designated in Section 2 of this Resolution.
- <u>Section 4.</u> Pursuant to the requirements of Section 189.014(2), Florida Statutes, the District's Secretary shall transmit copies of this Resolution to the local governing authority or authorities and to the Florida Department of Economic Opportunity.
- Section 5. All resolutions or parts of resolutions in conflict herewith are repealed to the extent of such conflict.

<u>Section 6.</u> If any clause, section or other part or application of this Resolution is held by a court of competent jurisdiction to be unconstitutional, illegal or invalid, in part or as applied, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 7. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED THIS 18^{TH} DAY OF JANUARY, 2025.

ATTEST:	VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT
Print name:	Print name:
Print name: Secretary/Assistant Secretary	Print name: