



**VENETIAN ISLES  
COMMUNITY DEVELOPMENT  
DISTRICT**

**MIAMI-DADE COUNTY  
REGULAR BOARD MEETING  
JANUARY 22, 2019  
7:00 P.M.**

Special District Services, Inc.  
6625 Miami Lakes Drive, Suite 374  
Miami Lakes, FL 33014

[www.venetianislescdd.org](http://www.venetianislescdd.org)  
305.777.0761 Telephone  
877.SDS.4922 Toll Free  
561.630.4923 Facsimile

**AGENDA**  
**VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT**  
Venetian Isles Community Clubhouse  
15355 Egret Lake Circle  
Miami, Florida 33185  
**REGULAR BOARD MEETING**  
January 22, 2019  
7:00 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Discussion Regarding Vacancies and Appointment(s) as Required
- E. Administer Oath of Office and Review Board Member Duties and Responsibilities
- F. Re-Election of Officers as Required
  - Chairperson
  - Vice Chairperson
  - Secretary/Treasurer
  - Assistant Secretaries
- G. Additions or Deletions to Agenda
- H. Comments from the Public for Items Not on the Agenda
- I. Approval of Minutes
  - 1. November 27, 2018 Regular Board Meeting.....Page 2
- J. Old Business
  - 1. Discussion Regarding Sienna Subdivision Security Cameras & Related Costs
  - 2. Discussion Regarding Shoreline Restoration & Related Costs
- K. New Business
  - 1. Discussion Regarding 2019/2020 Proposed Budget Process
- L. Administrative & Operational Matters
  - 1. Staff Report: As Required
- M. Board Member and Staff Closing Comments
- N. Adjourn

**MIAMI DAILY BUSINESS REVIEW**

Published Daily except Saturday, Sunday and  
Legal Holidays  
Miami, Miami-Dade County, Florida

STATE OF FLORIDA  
COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared GUILLERMO GARCIA, who on oath says that he or she is the DIRECTOR OF OPERATIONS, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT -  
FISCAL YEAR 2018/2019 REGULAR MEETING SCHEDULE

in the XXXX Court,  
was published in said newspaper in the issues of

10/12/2018

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

*Guillermo Garcia*

Sworn to and subscribed before me this  
12 day of OCTOBER, A.D. 2018

(SEAL)

GUILLERMO GARCIA personally known to me



MARIA I. MESA  
Notary Public - State of Florida  
Commission # FF 935208  
My Commission Expires Mar 4, 2020  
Bonded through National Notary Assn.

**VENETIAN ISLES COMMUNITY  
DEVELOPMENT DISTRICT  
FISCAL YEAR 2018/2019 REGULAR  
MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the "Board") of the Venetian Isles Community Development District (the "District") will hold Regular Meetings in the Venetian Isles Community Clubhouse Meeting Room located at 15355 Egral Lake Circle, Miami, Florida 33185 at 7:00 p.m. on the following dates:

- October 23, 2018
- November 27, 2018
- January 22, 2019
- February 26, 2019
- March 26, 2019
- April 23, 2019
- May 26, 2019
- June 25, 2019
- September 24, 2019

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time with no advertised notice.

VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT

[www.venetianislesodd.org](http://www.venetianislesodd.org)

10/12

18-98/0000353005M

**VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING  
NOVEMBER 27, 2018**

**A. CALL TO ORDER**

District Manager Neil Kalin called the November 27, 2018, Regular Board Meeting of the Venetian Isles Community Development District to order at 7:11 p.m. in the Venetian Isles Community Clubhouse located at 15355 Egret Lake Circle, Miami, Florida 33185.

**B. PROOF OF PUBLICATION**

Mr. Kalin presented proof of publication that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on October 12, 2018, as part of the District's Fiscal Year 2018/2019 Regular Meeting Schedule, as legally required.

**C. ESTABLISH A QUORUM**

Mr. Kalin determined that the attendance of Chairman Richard Borrazas, Vice Chairman George Cabrera and Supervisor José Medina and constituted a quorum and it was in order to proceed with the meeting.

Staff members in attendance were: District Manager Neil Kalin of Special District Services, Inc.; and District Counsel Vanessa Steinerts of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also present was Ric Valdes, Property Manager, Affinity Property Management.

**D. CONSIDER RESIGNATION OF BOARD MEMBER**

Mr. Kalin stated that he was in possession of a resignation letter from Andres Vazquez with an effective date of November 12, 2018, and it would be in order to consider his resignation. A brief discussion ensued after which;

A **motion** was made by Mr. Medina, seconded by Mr. Borrazas and passed unanimously to accept Mr. Vazquez's resignation with an effective date of November 12, 2018.

There is now a vacancy in Seat #3.

**E. ADDITIONS OR DELETIONS TO THE AGENDA**

Mr. Kalin requested the addition of Resolution No. 2018-07 – Authorizing Check Signers and Electronic Approvals, under New Business. The Board approved his request.

**F. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

There were no comments from the public for items not on the agenda.

**G. APPROVAL OF MINUTES**

**1. October 23, 2018, Regular Board Meeting**

Mr. Kalin presented the minutes of the October 23, 2018, Regular Board Meeting and asked if there were any changes. There being no comments or changes, a **motion** was made by Mr. Medina, seconded by Mr. Cabrera and unanimously passed to approve the minutes of the October 23, 2018, Regular Board Meeting, *as presented*.

## **H. OLD BUSINESS**

### **1. Sienna Subdivision Security Cameras**

#### **a. Discussion Regarding Power Source**

Mr. Kalin advised that District Staff had reviewed the current power supply in the Sienna subdivision (“Sienna”) in proximity to the entrance into Sienna and it had been determined that power for the security camera system could be run off the existing power source. Preliminary estimated costs for two cameras (frontal view and license plate recognition), electrical work and pole installation, will be approximately \$25,000. Pricing includes a dedicated Wi-Fi hotspot for logging into the recorder system within a range of approximately 500 feet. The consensus of the Board was to include costs for dedicated internet service that could provide remote access to the system. Mr. Kalin will present a full cost estimate of the proposed security camera system at the January 2019 meeting.

#### **b. Discussion Regarding Modified Security Camera Locations**

This item was previously discussed above.

### **2. Discussion Regarding Shoreline Restoration – Sienna Subdivision**

Mr. Kalin advised, due to timing and the recent Thanksgiving holiday a formal presentation on the shoreline restoration was not yet available; however, preliminary costs for restoring the District’s lake bank by using clean fill material and stabilizing filter fabric would cost approximately \$75.00 per linear foot. The restoration area would be from the top of bank to the edge of water and new sod would be laid to enhance stabilization. Mr. Cabrera asked for contractor contact information so that he could deal with any erosion issues on his property, which is located adjacent to the District’s property. A formal presentation of costs for the project will be presented at the January meeting.

While on the subject of shoreline restoration, Mr. Valdes and Mr. Medina expressed concern regarding portions of the shoreline in the townhome section of the District. They reported that a pedestrian sidewalk located on the upland portion of the lake tract had cracked and shifted. They asked that District Staff inspect the area for possible shoreline/bank erosion, which could potentially cause faults in the sidewalk. If the District is responsible for any restoration in the area described herein, this potential project could be added to the work being contemplated in Sienna. Mr. Kalin will coordinate a meeting with the HOA Property Manager and District Staff to determine the extent and responsibility for the sidewalk repairs.

## **I. NEW BUSINESS**

### **1. Staff Report**

Resolution No. 2018-07 was presented, entitled:

#### **RESOLUTION NO. 2018-07**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT, AUTHORIZING THE ESTABLISHMENT OF A DISTRICT CHECKING/OPERATING ACCOUNT, DESIGNATING DISTRICT OFFICIALS AND/OR AUTHORIZED STAFF TO REVIEW, APPROVE AND ISSUE PAYMENT OF EXPENDITURES VIA ELECTRONIC APPROVAL PROCESSES, SELECTING THE SIGNATORIES THEREOF; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Kalin explained that due to the departure of Mr. Vazquez it would be in order to *re-designate* check signers on the District operating/checking account to include Richard Borrazas, the current Chairman of the Board. A full explanation of the document was provided and a brief discussion ensued after which;

A **motion** was made by Mr. Medina, seconded by Mr. Borrazas and passed unanimously to select *Todd Wodraska, Jason Pierman, Tricia LasCasas, Neil Kalin, Armando Silva* and *Richard Borrazas* to serve as the signatories on the District checking/operating account; all check approval requests will be sent to Mr. Borrazas for his review/approval; and all checks will be required to have two (2) signatories.

**J. ADMINISTRATIVE & OPERATIONAL MATTERS**

**1. Staff Report**

Mr. Medina, who also serves on the HOA Board of Directors (“HOA”), advised that the HOA had recently become aware of two matters involving considerable costs. There had been a water leak in one of the entrance fountains and while a resident was doing construction work on his back yard property, adjacent to one of the lake tracts, the contractor for the resident hit electrical lines that service the HOA street lights. These matters were brought to the District’s attention to determine what approvals would be required from the District since the repair work for both matters would involve crossing/disturbing and/or utilizing District owned property and/or street improvements. Ms. Steinerts recommended that any work across, over, through and on District property be formalized in an Agreement or Memorandum of Understanding for the purpose of protecting all entities involved as a result of the proposed repairs. More information on this matter will be provided to the District Manager and District Counsel.

Mr. Cabrera advised that due to the roadway improvements along SW 152<sup>nd</sup> Avenue, adjacent to the Sienna subdivision, (“Sienna”) vehicular traffic was attempting to cut through Sienna in anticipation of a “short cut.” However, Sienna is a closed subdivision with one way in and one way out on SW 27<sup>th</sup> Street. The additional traffic is a nuisance and a potential public safety issue. Mr. Kalin advised that he would have District Staff contact the County and the Developer to request, at a minimum, a sign be placed at the entrance to Sienna stating “No Outlet, Resident Traffic Only”.

**K. BOARD MEMBER & STAFF CLOSING COMMENTS**

Holiday greetings were exchanged by those in attendance. It was noted that the next meeting would be held after the New Year.

**L. ADJOURNMENT**

There being no further business to come before the Board, a **motion** was made by Mr. Borrazas, seconded by Mr. Medina and unanimously passed to adjourn the Regular Board Meeting at 8:19 p.m.

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Secretary/Assistant Secretary

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Chairperson/Vice Chairperson