



**VENETIAN ISLES
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
MAY 24, 2016
7:00 P.M.**

Special District Services, Inc.
6625 Miami Lakes Drive, Suite 374
Miami Lakes, FL 33014

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AGENDA
VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT
Venetian Isles Community Clubhouse
15355 Egret Lake Circle
Miami, Florida 33185
REGULAR BOARD MEETING
May 24, 2016
7:00 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. April 26, 2016 Regular Board Meeting.....Page 2
- G. Old Business
 - 1. Pilot Project – Option “B” (Egret Lakes Circle) - Update
 - 2. Community Street Sign Project – Status/Update
 - 3. Staff Report as Required
- H. New Business
 - 1. As Required
- I. Administrative & Operational Matters
 - 1. Staff Report: As Required
 - 2. 2016 November Election – Qualifying Period: Noon, June 20, 2016 – Noon, June 24, 2016
 - 3. Financial Disclosure – **2015 Form 1** – Reporting Date: July 1, 2016
- J. Board Member and Staff Closing Comments
- K. Adjourn

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and
Legal Holidays
Miami, Miami-Dade County, Florida

STATE OF FLORIDA
COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared OCTELMA V. FERBEYRE, who on oath says that he or she is the VICE PRESIDENT, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT -
CORRECTED FISCAL YEAR 2015/2016 REGULAR MEETING
SCHEDULE

in the XXXX Court,
was published in said newspaper in the issues of

11/16/2015

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this
16 day of NOVEMBER, A.D. 2015

(SEAL)

OCTELMA V. FERBEYRE personally known to me



**VENETIAN ISLES COMMUNITY
DEVELOPMENT DISTRICT
CORRECTED FISCAL YEAR 2015/2016
REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Venetian Isles Community Development District will hold Regular Meetings in the Venetian Isles Community Clubhouse Meeting Room located at 15355 Egret Lake Circle, Miami, Florida 33185 at 7:00 p.m. on the following dates:

- November 24, 2015
- December 22, 2015
- January 26, 2016
- February 23, 2016
- March 22, 2016
- April 26, 2016
- May 24, 2016
- June 28, 2016
- July 26, 2016
- August 23, 2016
- September 27, 2016

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agenda for any of the meetings may be obtained by contacting the District Manager at (305) 777-0761 and/or toll free at 1-877-737-4922 five (5) days prior to the date of the particular meeting.

From time to time one or two Supervisors may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Said meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (305) 777-0761 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT

www.venetianislescdd.org
11/16

15-113/0000048217M

VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
APRIL 26, 2016

A. CALL TO ORDER

District Manager Neil Kalin called the April 26, 2016, Regular Board Meeting of the Venetian Isles Community Development District to order at 7:06 p.m. in the Venetian Isles Community Clubhouse located at 15355 Egret Lake Circle, Miami, Florida 33185.

B. PROOF OF PUBLICATION

Mr. Kalin presented proof of publication that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on November 16, 2015, as part of the District's CORRECTED Fiscal Year 2015/2016 Regular Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

Mr. Kalin determined that the attendance of Vice Chairman Luis Baluja and Supervisors José Medina, Enrique Gonzalez and Richard Borrazas constituted a quorum and it was in order to proceed with the meeting.

Staff members in attendance were: District Manager Neil Kalin of Special District Services, Inc.; and District Counsel Michael Pawelczyk of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also presented were Arturo Vizcaino and Ernie Roque of Saul Signs, LLC, Hialeah, Florida.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. March 22, 2016, Regular Board Meeting

Mr. Kalin presented the minutes of the March 22, 2016, Regular Board Meeting and asked if there were any changes. There being no changes, a **motion** was made by Mr. Baluja, seconded by Mr. Medina and unanimously passed to approve the minutes of the March 22, 2016, Regular Board Meeting, as presented.

G. OLD BUSINESS

1. Update on Pilot Project – Egret Lake Circle

Mr. Kalin informed the Board Members that Caltran Engineering Group, Inc. had started the scope of services regarding “Option B” for the Egret Lakes Circle Pilot Project. In addition,

VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
APRIL 26, 2016

Mr. Kalin advised that he had authorized survey work to be performed at a cost not to exceed \$1,000. Updates on this project will be provided at an upcoming meeting.

2. Staff Report, as Required

Mr. Kalin advised that Staff had performed a guardrail reflector inventory and that an additional 46 reflectors are scheduled to be installed by Sunshine Guardrail within the next two weeks.

H. NEW BUSINESS

1. Consider Resolution No. 2016-01 – Adopting a Fiscal Year 2016/2017 Proposed Budget

Mr. Kalin presented Resolution No. 2016-01, entitled:

RESOLUTION NO. 2016-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT
APPROVING A PROPOSED BUDGET AND NON-AD VALOREM
SPECIAL ASSESSMENTS FOR FISCAL YEAR 2016/2017; AND
PROVIDING AN EFFECTIVE DATE.**

Mr. Kalin read the title of the resolution into the record and indicated that the proposed fiscal year 2016/2017 budget had been balanced with an estimated carryover of \$6,851 from the projected fund balance as of September 30, 2016. He noted that since the overall proposed assessments were not increasing in the fiscal year 2016/2017, letters to residents would not be required. Furthermore, Mr. Kalin stated, as part of Resolution No. 2016-01, that the Board must set a date for the public hearing to adopt the fiscal year 2016/2017 final budget and assessments. A discussion ensued after which:

A **motion** was made by Mr. Borrazas, seconded by Mr. Baluja and unanimously passed to approve and adopt Resolution No. 2016-01, *as presented*, setting the public hearing to adopt the fiscal year 2016/2017 final budget and assessments for June 28, 2016, at 7:00 p.m. in the Venetian Isles Community Clubhouse Meeting Room located at 15355 Egret Lake Circle, Miami, Florida 33185; and further authorizes publication/notice of the budget public hearing, as required by law.

I. ADMINISTRATIVE & OPERATIONAL MATTERS

1. Community Street Sign Project – Status/Update

Arturo Vizcaino and Ernie Roque of Saul Signs, LLC (“Saul Signs”) provided the Board with an update on the street sign fabrication process and indicated that a series of street signs would be ready by the end of the first week in May. A discussion ensued regarding staging of the fabricated signs and installation of the required lettering depicting street addresses. Saul Signs suggested that they could add the street names after the sign posts were installed.

VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
APRIL 26, 2016

The Board Members and HOA representative (Mr. Medina) expressed concern on the logistics of removing existing signage and then installing the new street sign posts without applicable street names. In addition, District Counsel made everyone aware that in the event of an emergency that emergency services depend upon street signage for arrival to their emergency destination. The HOA offered Saul Signs space in the community for staging and to store the project sign posts so that applicable street names could be installed on the sign posts in the staging area. The aforementioned plan was satisfactory to Saul Signs. Mr. Kalin stated that he would have District Field Operations Staff coordinate with Saul Signs and the Master HOA Management (Alex Candelario) to be sure the staging area is ready. In addition, Saul Signs informed the Board that the project would commence in the Sienna subdivision.

2. Financial Disclosure – 2015 Form 1 – Filing Deadline July 1, 2016

Board Members were reminded of the importance of completing and mailing to the Supervisor of Elections within the County of residency their individual 2015 Statement of Financial Interests Form 1. The **2015 Form 1** is expected to be mailed sometime towards the latter part of May 2016. In addition, the Board Members holding Seats 1, 2 and 5 were reminded should they consider re-election, when they qualify for office/re-election during the qualifying period in June that they may submit their individual **2015 Form 1** along with their other candidate forms.

J. BOARD MEMBER & STAFF CLOSING COMMENTS

It was noted that the next meeting would be held on May 24, 2016.

K. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Baluja, seconded by Mr. Borrazas and unanimously passed to adjourn the Regular Board Meeting at 7:39 p.m.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson